





**NEW GOLD RAINY RIVER MINE
APPENDIX G
SPILL REPORTING PROCEDURES**

newgold TM Rainy River	Document Number: ENV-SOP-0001	Revision: 04	Status Approved	Date: 2023-MAR-28
Document Title: Site Wide Spill Reporting and Response Procedure	Author: C. Winik	Checker: N. Baird	Approver: Garnet Cornell	Page 1 of 8


ENV-SOP-0001
Site Wide Spill Reporting and Response

Revision History						
Revision Index	Revision Date	Status	Author	Checker	Approver	Comments
A	[2017-OCT-27]	Approved	C. Winik			
01	[2018-JAN-31]	Approved	C. Winik			
02	[2018-FEB-12]	Approved	J. Irwin			
03	[2019-JUL-12]	Approved	C. Winik		S. St. Jean	Added sign – off sheet to end of document
04	[2023-MAR-15]	Draft	C. Winik	N. Baird	G. Cornell	Review - Updated Approvals List. Combined with ENV-SOP-007 Contractor Spill Reporting.

Approvals

Title	Name	Signature	Date
General Manager	Gord Simms	 <small>Gord Simms (Mar 28, 2023 15:46 CDT)</small>	Mar 28, 2023
Environmental Superintendent	Garnet Cornell		Mar 28, 2023
Supply Chain Manager	Wendy Guevara		Mar 29, 2023
Capital Projects Manager	Travis Pastachak	 <small>Travis Pastachak (Mar 29, 2023 13:28 CDT)</small>	Mar 29, 2023
Safety & Security Manager	Richard Francoeur		Mar 29, 2023
Maintenance Manager	Keith Mose	 <small>Keith Mose (Apr 18, 2023 12:40 CDT)</small>	Apr 18, 2023
Mill Manager	Mohammad Taghimohammadi		Apr 26, 2023
Mine Manager	Gord Simms	 <small>Gord Simms (Mar 28, 2023 15:46 CDT)</small>	Mar 28, 2023
Human Resources Manager	Brenda Roberts		May 2, 2023
Community Superintendent	Alex Bruyere	 <small>Alex Bruyere (May 2, 2023 10:19 CDT)</small>	May 2, 2023
Asset Protection Manager	Manuel Manana	 <small>Manuel Manana (May 2, 2023 19:00 EDT)</small>	May 2, 2023

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1.0 Purpose

The purpose of the following document is to clarify spill reporting responsibilities of those working on the New Gold Inc., Rainy River Mine site. This document is designed to be consistent with Federal and Provincial Reporting Regulations, Corporate Standards for spill reporting (EMS Standard 008.01).

2.0 Responsibilities and Accountabilities

2.1. Rainy River General Manager

- Ensures a process is in place for reporting Environmental incidents.

2.2. Rainy River Environmental Superintendent

- Approves this procedure and ensures its communication to site personnel.
- Is responsible to ensure reportable spills are communicated appropriately to Regulatory bodies in line with approvals and reporting requirements.


2.3. Environmental Department

- Provide support to Rainy River personnel and contractors in regard to spill response and reporting, including sampling where necessary.
- Maintains an on call schedule to ensure support is provided to mine personnel 24 hours a day.
- Contacts the Spill Action Center in the event of an externally reportable spill.
- Compiles incident details and composes Spills Action Center Reference Report detailing incidents to Regulators.
- Maintain a registry of all spills.
- Distribute spill information to authorized internal and external stakeholders.

2.4. Area Managers/Superintendents

- Support the procedure and ensure staff and Contractors are compliant with the procedure .
- Ensure departmental Supervisors are trained to lead the spill response within their crews and are familiar with the external reporting thresholds.
- Support any follow up investigations as required.

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3.0 Guidelines & Instructions

Spills that pose an immediate threat to human life/health and sustained and ongoing threats to the environment (e.g. bulk fuels, sediment dam breach, truck rollover):

- Initiate Rainy River Emergency Preparedness and Response Plan through site radios and indicate environmental emergency.
 - The Environment On-Call (Environment Superintendent or Designate) will be contacted immediately.

3.1. Spill Response

STOP THE WORK

When a spill is initially discovered, all work should cease immediately if safe to do so. Work should stop until the source of the spill is eliminated.

STOP THE FLOW

Once the work has stopped, the source of the spill should be identified and safely stopped as soon as possible.

STOP THE SPREAD


The spill should be contained from spreading as safety allows. A spill kit, spill tray or any other appropriate materials as identified by the Supervisor should be used to contain the spill from spreading.

- The spill should be documented and cleaned up.
 - Removal of contaminated material to approved containment as identified by the Environmental Department.
 - Repairs and cleaning of any equipment or structural failure.
 - Post incident reporting as per Section 3.2.

For all spills including spills on third party property, report as soon as possible to the Environmental Department.

- During the day shift, Supervisor to contact site Environment Team via site radio or on-call phone.
- In the event the spill is outside 0700hrs to 1630hrs, the initial contact should be directed to: Environment On-Call 1-807-632-6152 (Environment Manager or Designate).

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3.2. Post Incident Reporting

- All spills are to be documented using the Spill Reporting Form (Appendix 1), by the person first observing the spill or their Supervisor or designate and completed by the end of shift.
 - The Spill Reporting Form can be found in the Controlled Documents library on the Doc Control SharePoint page.
 - The completed Spill Report is to be sent to the following emails: Rainyriver.environment@newgold.com and rainyriver.incident@newgold.com
 - For New Gold Departments only, the incident details are to be entered into software by the Supervisor or Designate as soon as possible and before shift end. For Contractors, their New Gold contact will enter into INX.and contractors

4.0 Documentation

The Spill Report Form (Appendix 1) will be used as the investigation report. The report must be completed prior to the end of shift.

Photos of the scene including initial spill, clean up, any witness statements, maintenance records and contaminated material removal evidence should be included with the Spill Report in INX INControl.

The Supervisor is responsible for ensuring its completion prior to the end of shift.

Send completed Spill Report to the following emails: rainyriver.environment@newgold.com and rainyriver.incident@newgold.com


All records must be maintained for 7 years in New Gold’s Incident Reporting System, INControl.

Follow up investigations may be required.

5.0 Reference Table

- Transportation of Dangerous Goods (TDG) Act
- O. Reg 189/98
- O. Reg 675/98
- ENV-POL-0001 – Environmental Site Wide Spills Policy
- Environment Protection Act, R.S.O. 1990

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6.0 Appendices

Appendix 1: ENV-FRM-0001-1 - Spill Reporting Form

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Appendix 1: Spill Reporting Form



SPILL REPORTING FORM

Date of reporting:		Time of reporting:	
Person first observing spill/witness;		Weather:	
Employer/Contractor associated with spill;			
Date of spill:	Time of Spill:	Duration of spill:	
Type of spilled material:			
Volume spilled:			
Spill location and address:			
Distance to, and nature of, nearest sensitive receptors (watercourse, 3 rd party, residence):			
Did any spill flow into watercourse or drainage? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Action taken, status of clean up and success of clean up:			
Volume of contaminated material removed from site:			
Type of contaminated material removed from site:			
Method of disposal (attach copy of documentation):			
Description of spill/Activity at time of spill:			
Equipment or source of spill (make/model/ID):			
Preliminary assessment of cause: Mechanical Failure <input type="checkbox"/> Impact/Collision <input type="checkbox"/> Procedural error <input type="checkbox"/> MVA <input type="checkbox"/>			
Other (describe) <input type="checkbox"/>			
Items used from spill kit:		kit replenished: <input type="checkbox"/> Y <input type="checkbox"/> N	
Preliminary corrective actions/mitigation:			
Report completed by:		Contact information:	
Title/Company:		Date:	

REPORT ALL SPILLS IMMEDIATELY TO CREW SUPERVISOR

CREW SUPERVISOR TO REFERENCE SPILL REPORTING PROCEDURE ENV-SOP-0001


CONTACT NEWGOLD ENVIRONMENT IMMEDIATELY IF SPILL IS EXTERNALLY REPORTABLE

1-807-632-6152

Email completed to rainyriver.environment@newgold.com and rainyriver.incident@newgold.com

For New Gold Departments only, incident details to be entered into INControl software within 24 hours of the occurrence by the Supervisor or Designate.

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ENV-SOP-0001 - Site Wide Spill Reporting and Response Procedure

ACCEPTANCE Form

I (print name) _____ have read the above procedure and acknowledge the expectations set at the Rainy River Mine Site.

It is the responsibility of all personnel and contractors to ensure that they are aware of all current standard operating procedures that relate to the mining operation. It should be understood that standard operating procedures are working documents and are the minimum standard required. Changes will be made to the content of these standard operating procedures on an as required basis. Circumstances will require changes to standard operating procedures during operations and your Supervisor will inform you of any changes.

Signed: _____

Date: _____

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ENV-SOP-0001 Site Wide Spill Reporting and Response Procedure


Final Audit Report


2023-05-02


Created:	2023-04-18
By:	Libby Paleczny (Libby.Paleczny@newgold.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAuUVnG8fLE8jcvHtrCjQwA9ypZYqaLhEO

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 Signer alex.bruyere@newgold.com entered name at signing as Alex Bruyere
2023-05-02 - 3:19:34 PM GMT


 Document e-signed by Alex Bruyere (alex.bruyere@newgold.com)
Signature Date: 2023-05-02 - 3:19:36 PM GMT - Time Source: server


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2023-05-02 - 11:00:01 PM GMT

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 Agreement completed.
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ENV-SOP-0002
Environmental Department Spill Reporting Procedure

Revision History						
Revision Index	Revision Date	Status	Author	Checker	Approver	Comments
A	2017-OCT-26	Approved	Carolyn Winik			Updated Format and Spill response chart
01	2018-JAN-31	Approved	Carolyn Winik			Issued for Approval
02	2018-FEB-12	Approved	Jono Irwin			Updated Flow Charts
03	2018-MAY-22	Approved	Carolyn Winik			Updated Call List and Spill Reporting Form
04	2020-JUN-26	Approved	Carolyn Winik			Updated Section 6 and all Appendices
05	2023-MAR-15	Approved	Carolyn Winik	N. Baird	G. Cornell	Review
06	2024-JUL-22	Approved	C. Winik	N. Baird	G. Cornell	Updated to new format and added requirement for General Manager's signature on externally reportable Incident Reports.

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1.0 Purpose

The purpose of the following document is to clarify spill reporting responsibilities of the Environmental Department for the Rainy River Mine including spill tracking and external required reporting. This document is designed to be consistent with Federal and Provincial Reporting Regulations, Corporate Standards for spill reporting (EMS Standard 008.01) and aligned with Site Wide Spill Reporting Policy ENV-POL-0001. Spill response requirements and responsibilities for those working on the Rainy River Mine can be found in ENV-SOP-0001.

2.0 Scope

This procedure is an outline of the spill reporting responsibilities for the Environmental Department.

3.0 Responsibilities

3.1. Rainy River Environmental Manager

- Approves this policy and ensures its communication to site personnel.
- Oversees the Environmental Department to ensure compliance with this procedure.
- Is responsible to ensure reportable spills are communicated appropriately to Regulatory bodies in line with approvals and reporting requirements.

3.2. Environmental Department

- Provide support to Rainy River personnel and contractors in regard to spill response and reporting, including sampling where necessary.
- Maintains an on call schedule to ensure support is provided to mine personnel 24 hours a day.
- Contacts the Spill Action Centre in the event of an externally reportable spill.
- Compiles incident details and composes Spill Action Center Reference Report detailing incidents to Regulators.
- Maintain a registry of all spills.
- Distribute spill information to authorized internal and external stakeholders.

4.0 Guidelines and Instructions

4.1. Regulatory Reporting

Externally reportable spills exceeding mandatory reporting thresholds of O. Reg 675/98 (Table 1) and spills on third party property within the mine site (e.g., municipal roads, Hwy 600, Table 2):

- The Manager (or designate) will contact the General Manager (or designate) prior to calling the Spills Action Center to discuss all known details that will be reported to the Spills Action Center.
- The Manager (or designate) will call the Spills Action Center at 1-800-268-6060 and informs SAC of the spill, some questions they may ask include but are not limited to the following:
 - your name and phone number
 - date, time and location of the spill
 - duration of the spill (if known), whether the spill is ongoing, and the estimated volume of the substance lost
 - type and quantity of substance spilled, including hazard level or toxicity information

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- Cause of the spill
- description of adverse effects i.e. Fish bearing waterways, vegetation
- environmental conditions that affect the spill (weather, traffic, etc.)
- actions being taken to mitigate effect of the spill i.e. contain, clean up
- A Spill Action Center Reference Report detailing the incident must be submitted via a transmittal to Regulatory bodies within the time frames detailed below. The report must include:
 - The cause of the incident
 - The substance lost, the volume (can be an estimate) of the substance lost and its potential effect to the receiving environment
 - The potential for that substance to leave Mine owned or controlled property
 - The measures that were taken to mitigate the effects of the occurrence;
 - If an emergency response plan was implemented, details concerning its implementation; and
 - Changes made to avoid a subsequent occurrence of the accident or malfunction (corrective actions).
 - General Manager’s (or designate) signature.
 - See previous reports for reference/template
 - MECP within 7 days of incident.
- A MDMER Section 31 Report is required detailing much the same as above for events that have or have the potential to migrate outside of the control of the Mine. This type of report is required most often with unplanned discharges (spill of effluent away from a permitted discharge point), unauthorized discharges (discharge of effluent through a permitted discharge point the should not have occurred) or a deposition of a deleterious substance (exceedance of effluent objectives under federal effluent limits or a spill that could/did reach fish bearing waters). See previous reports for reference/template. Include General Manager’s (or designate) signature.
 - DFO within 30 days of incident.
 - ECCC within 30 days of incident.
 - IAAC within 30 days of incident.
- New Gold Environmental Department INX Moderator will update the spill incident in INX InControl consistent with O.Reg 675/98 when Spill Report Form is received.
 - Classify incidents according to the NG Risk Consequence categories (Level 1, 2 or 3) as per 008.04 Incident Assessment and Response Matrix

5.0 Follow up Investigation

Following the initial incident and once clean-up has been completed, a follow-up investigation of the incident will occur as per area Manager’s request. This will be led by the Supervisor responsible for the area in which the spill occurred with the support of The Environmental Department.

- The investigation should include all information required for the Regulatory Incident Report as detailed above and focus on implementing measures to reduce the chance of reoccurrence.

Root cause analysis is required for all significant incidents. Spills which require this as per 002.06_CORPORATE ESR INCIDENT REPORTING GUIDELINES are:

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- Cyanide spills outside of normal processing area.
- Hydrocarbon spills that trigger requirement to report to regulatory authorities
- Other spills that trigger requirement to report to regulatory authorities.

Table 1: Reportable Levels for Different Substances (off municipal/provincial roads) (O.Reg 675/98)

Substance Spilled	Reporting Threshold
Refrigerants (as listed in O Reg 189/94)	100 Kg
Hydrocarbons <ul style="list-style-type: none"> • Gasoline • Petroleum products 	100 L, any if into water
Electrical utilities (excluding PCB's) <ul style="list-style-type: none"> • Oil from Transformers 	100 L, any if into water
Dangerous goods (as listed in TDG act)	<i>See TDG Act Schedule 1 for complete list</i>
Class 1, Explosives	10 kg, any quantity that poses a public risk
Class 2, Gases <ul style="list-style-type: none"> • SO₂ 	Any release of 10 + minutes, any quantity that poses a public risk
Class 3, Flammable Liquids	200 L, any if into water
Class 4, Flammable Solids/Water-Reactive Substances	25 kg, any if into water
Class 5.1, Oxidizing Substances <ul style="list-style-type: none"> • O₂ 	50 kg/ 50 L
Class 5.2, Organic Peroxides	1 kg/ 1
Class 6, Toxic Substances <ul style="list-style-type: none"> • Cyanide, Copper Sulfate, Sodium Metabisulfite 	5 kg/ 5 L
Class 6.2, Infectious Substances <ul style="list-style-type: none"> • N/A 	Any quantity
Class 7, Radioactive Materials <ul style="list-style-type: none"> • Nuclear Devices 	Any quantity that poses a public risk
Class 8, Corrosives <ul style="list-style-type: none"> • Hydrochloric Acid, Sodium Hydroxide, Lime 	5 kg/ 5 L
Class 9, Miscellaneous Products, Substances or Organisms	25 kg/ 25 L
Tailings	Any Amount is reportable

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Emulsion	Any Amount is reportable
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Table 2: Exemptions for spill reporting on Highways	
Description	
Less than 100 L of fluid other than other than fluid transported as cargo, from the fuel system or other operating system of a motor vehicle.	
the spill does not enter and is not likely to enter any waters, as defined in the Ontario Water Resources Act, directly or through drainage structures	
the spill does not cause and is not likely to cause any adverse effects, other than those that are readily remediated through cleanup and restoration of surfaces that are prepared for vehicular traffic or paved, graveled, sodded areas adjacent to those surfaces	
Arrangements for the remediation referred to in clause (c) are made and carried out immediately.	

6.0 Definitions

Term	Definition
Spill	<p>A spill is defined as a “spill”, when used with reference to a pollutant, and means a discharge:</p> <ul style="list-style-type: none"> (a) into or onto the natural environment, (b) from or out of a structure, vehicle or other container, and (c) that is abnormal in quality or quantity in light of all the circumstances of the discharge. <p>Spills requiring reporting under this requirement do not include approved discharges such as discharges to air, water and land approved under the Environmental Protection Act (EPA) or other regulatory approval provided the discharge is compliant with the approval.</p> <p>Spill volume is the amount of material that contacted the environment (ground, water or air).</p>
Mine Site	<p>The Mine Site is defined as;</p> <ul style="list-style-type: none"> • All project components within the ESA boundary; • Any other area where RRM staff are performing mine related tasks

7.0 Documentation

The Spill Report Form is to be completed by Supervisor or Designate of the area in which the spill occurs.

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For New Gold Departments only, the incident details are to be entered into INX InControl software by the supervisor or designate as soon as possible and before shift end.

The Environment Moderator will update INX InControl consistent with O. Reg 675/98.

A follow up report is to be sent to the following agencies within the time frames specified below:

- Ministry of the Environment and Climate Change (MECP) - Within 7 Days
- Environment Canada (ECCC) – Within 30 Days
- Department of Fisheries and Oceans (DFO) – Within 30 Days
- Impact Assessment Agency of Canada (IAAC) – Within 30 Days


Root Cause is completed on all externally reportable spills as per EMStd-008.1 Incident and Crisis Management.

8.0 References

8.1. Legislation

- *Ontario Pollution and Spills Reporting*
<https://www.ontario.ca/page/report-pollution-and-spills>
- *O. Reg 675/98: Classification and Exemption of Spills and Reporting of Discharges:*
<https://www.ontario.ca/laws/regulation/980675>
- 002.06_Corporate ESR Incident Reporting Guidelines

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ENV-SOP-0002 – Environmental Department Spill Reporting Procedure

ACCEPTANCE Form

I (print name) _____ have read the above procedure and acknowledge the expectations set at the Rainy River Mine Site.

It is the responsibility of all personnel and contractors to ensure that they are aware of all current standard operating procedures that relate to the mining operation. Standard Operating Procedures are working documents and are the minimum standard required. Changes will be made to the content of these standard operating procedures on an as required basis. Circumstances will require changes to standard operating procedures during operations and your Supervisor will inform you of any changes.

Signed: _____

Date: _____